



Shikshan Prasarak Mandal, Kamptee's

Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee – 441 001

Affiliated to RTM Nagpur University, Nagpur, Maharashtra

NAAC Accredited with 'A' Grade

Website: www.skpckamptee.org

E-mail : iqac.skpc@gmail.com; principal@skpckamptee.org

Internal Quality Assurance Cell (IQAC)

Dr. M. B. Bagade
Principal

Dr. P. R. Dhongle
Co-ordinator

Date :

2018 – 2019

IQAC Meetings and Action Taken Reports

There were four IQAC meetings taken in the session 2018 – 2019 on the following dates:

- ❖ 25th September 2018
- ❖ 18th February 2019
- ❖ 8th April 2019
- ❖ 25th May 2019

The minutes of the above IQAC meetings and action taken reports are as below:

(15)

25th Sep. 2018

12:45 PM

PAGE:

DATE: / /

Minutes of the Meeting

A meeting of IQAC members is being taken on 25th Sep. 2018 at 12:45 PM in the Principal's chamber.

The following members are present for this meeting:

- 1) Dr. M. B. Bagade
- 2) Dr. P. R. Dhengle
- 3) Dr. Tushar Chaudhari
- 4) Dr. S. H. Meshram
- 5) Dr. Vinod Shende
- 6) S. N. Hirekhan
- 7) Dr. P. M. Sambal
- 8) Vinay Chavan
- 9) Dr. A. H. Anam.
- 10) Dr. Renu A. Tiwari
- 11) Smt. S. M. Rathad

The following points are discussed in the meeting.

- 1) Preparation of AQR for session 2017-2018.

16

25th Sep. 2018

12:45 PM

PAGE:

DATE: / /

- 2) Criterion I - Chavan Sir & Timari Madam
- 3) Feedback Analysis to be done.
- 4) Modify feedback forms for taking feedback from Alumni, Parent, Employer & Student
- 5) Criterion II - Ansari Sir
- 6) Criterion III - Dr. R. G. Chaudhary
- 7) Criterion IV - Shri. Rathod & Hirekhan Madam
- 8) Criterion V - Bambal Sir & Meshram Sir
- 9) All criterions distributed among Members so that the work can be done effectively.
- 10) Maintenance of Pathology Lab.
- 11) Maintenance of Pond.
- 12) Maintenance of Botanical Garden.
- 13) Prepare format for Guest Lectures.
- 14) Take meeting of IQAC with members from management.

Dr. P. R. DHONGLE

IQAC Coordinator

Principal



Shikshan Prasarak Mandal, Kamptee's

SETH KESARIMAL PORWAL COLLEGE OF ARTS AND SCIENCE AND COMMERCE, KAMPTEE

Principal

Dr. M. B. Bagade

M. Sc., Ph. D.

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

NAAC Accredited with 'A' Grade

Ref. SKP/DC

Date 12/01/2019

Action Taken Report of IQAC Meeting on 25/09/2018

The following actions have been taken by the college on the basis of the discussions in the IQAC meeting taken on 25th September 2018:

1. Feedback analysis has been done for the session 2017 – 2018.
2. The feedback forms are modified and updated for taking feedbacks from students, alumni, parents and teachers.
3. The seven criterions of NAAC are distributed to in-charge teachers so that the work could be done effectively.
4. The maintenance and repairing work of pond has been done.
5. The botanical garden is being maintained properly and the necessary repairing work has been done.
6. The AQAR for session 2017 – 2018 has been prepared and submitted to NAAC within the allotted time.



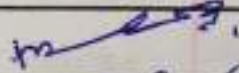
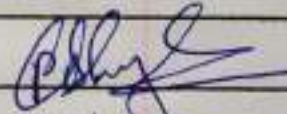
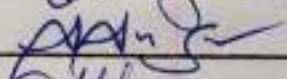
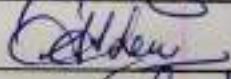
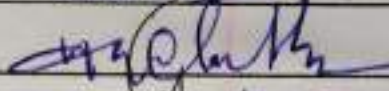
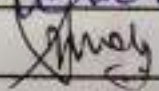
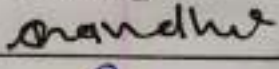
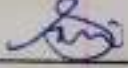
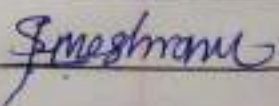
M. B. Bagade
Principal

Seth Kesarimal Porwal College of
Arts & Science & Commerce, Kamptee

Minutes of the Meeting

A meeting of all IQAC members is being taken on 18th Feb. 2019 at 12:30 PM in the Principal's Cabin.

The following members are present for this meeting:

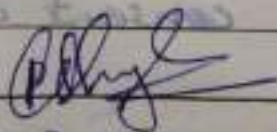
- | | |
|-------------------------|---|
| 1) Dr. M. B. Bagade |  |
| 2) Dr. P. R. Dhongde |  |
| 3) P. A. H. Ansari |  |
| 4) Vinay Ahavan |  |
| 5) Dr. R. S. Chandhary |  |
| 6) Dr. V. R. Shende |  |
| 7) Dr. Tushar Chaudhari |  |
| 8) S. N. Hirekhan |  |
| 9) DR. S. H. MESHARAM |  |

The agenda of the meeting is to finalize the proceedings of the One day State Level Workshop organized by IQAC.

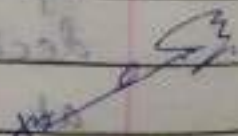
The following points are discussed in the meeting:

- 1) The date for the workshop is finalized as 9th March 2019.
- 2) Discussion was held on giving name to the workshop. Different names were suggested and finally the workshop is given name as "Revised Accreditation Framework of NAAC".
- 3) The budget of the workshop was discussed. All the different possible expenditures were taken into consideration and the budget was finalized.
- 4) In accordance with budget, the registration fees for the workshop was decided to keep as Rs 250/-.
- 5) Several names of the speakers were suggested for the workshop. The order of preference was made and it was decided to take their consent and date at the earliest.

- 6) The schedule and the proceedings of the workshop were discussed and finalized.
- 7) All the members were specified about their roles during the workshop.
- 8) Different committees were constituted for performing the work of workshop.
- 9) A tentative State Advisory Committee was prepared with the suggestion of every member. The same would be finalized after taking their consent.
- 10) The local advisory committee was finalized by including Members of Management and CDC.
- 11) It was decided that IQAC Coordinator Dr. P. R. Dhongle will be the Convener of the workshop & Dr. T. V. Chaudhari will be the Organizing Secretary.
- 12) The printing of the Brochure and Receipt book should be done as early as possible.



Dr. P. R. DHONGLE
IQAC Coordinator



Dr. M. B. BAGADE
Principal.



Shikshan Prasarak Mandal, Kamptee's

SETH KESARIMAL PORWAL COLLEGE OF ARTS AND SCIENCE AND COMMERCE, KAMPTEE

Principal

Dr. M. B. Bagade

M. Sc., Ph. D.

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
NAAC Accredited with 'A' Grade

Ref. SKP/DC _____


Date 08/04/2019

Action Taken Report of IQAC Meeting on 18/02/2019

The following actions have been taken by the college on the basis of the discussions in the IQAC meeting taken on 18th February 2019:

1. The one day state level workshop on Revised Accreditation Framework of NAAC was successfully organized on 9th March 2019.
2. The workshop received a total of 247 registrations from different parts of the state.
3. The different committees constituted for performing the work of the workshop did their job in a well organized and effective way.




Principal

Seth Kesarimal Porwal College of
Arts & Science & Commerce, Kamptee

(67)

8th April 2019

12:15 PM

PAGE

DATE: / /

Minutes of the Meeting

A meeting of IBAC members is being taken on 8th April 2019 at 12:15 pm in the IBAC room.

The following members are present for this meeting:

- 1) Dr. M. B. Bagade
- 2) Dr. P. R. Dhongle
- 3) Dr. V. R. Shende
- 4) S. N. Hirekhan
- 5) Dr. A. H. Ansum
- 6) Dr. Tushar Chandelhari
- 7) Dr. Renu A. Tiwari
- 8) Dr. R. G. Chandhary
- 9) Umay Chavan

The following points are discussed in the meeting:

- 1) ~~Current~~ The Peer Team Report was put in the meeting and a review of report was taken by the members.

- 2) Curriculum enrichment programs should be increased by the departments
- 3) The quality of enrichment programs should be monitored & evaluated by IQAC.
- 4) The feedback of students & other stakeholders should be taken in the month of April.
- 5) The slow & advanced learners should be identified at the time of admission.
- 6) The PG departments should improve the collection of books in departmental libraries.
- 7) The classroom infrastructure needs to be strengthened.
- 8) The first year students should be continuously mentored to enhance their performance in examinations.
- 9) Steps should be taken for improving attendance of first year students.
- 10) The first year students should be specifically told about how to solve their exam paper.
- 11) Introduce some value added course on Human Values & Professional ethics.
- 12) The Commerce dept. is advised to take value added course on Tax Procedure.

(69)

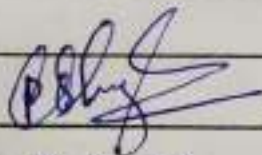
8th April 2019

12:15 PM

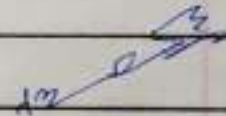
PAGE :

DATE : / /

- 13) The Botany dept. is advised to take value added course on Mushroom Cultivation.
- 14) An IPR seminar is to be organized in the next session for PG students.
- 15) Basic Medical Support facility needs to be strengthened.
- 16) The date for full-fledged IBAC meeting should be finalized at the earliest.



Dr. P. R. Dhongle
IBAC Coordinator



Dr. M. B. Bagade
Principal.



Shikshan Prasarak Mandal, Kamptee's

SETH KESARIMAL PORWAL COLLEGE OF ARTS AND SCIENCE AND COMMERCE, KAMPTEE

Principal

Dr. M. B. Bagade

M. Sc., Ph. D.

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

NAAC Accredited with 'A' Grade.

Ref. SKP/DC _____


Date **25/05/2019**

Action Taken Report of IQAC Meeting on 08/04/2019

The following actions have been taken by the college on the basis of the discussions in the IQAC meeting taken on 8th April 2019:

1. Feedback collected from students, teachers, alumni and parents for the session 2018 – 2019.
2. Teachers are allotted as mentees of students for the session 2019 – 2020.
3. Induction program planned for the first year students of session 2019 – 2020.
4. One month certificate course in Yoga and Meditation to be started in the new session.
5. Planning started for the National Conferences to be organized in the session 2019 – 2020.




Principal
Seth Kesarimal Porwal College of
Arts & Science & Commerce, Kamptee

74

25th May 2019

12:00 Noon

PAGE:

DATE: / /

Minutes of the Meeting

A meeting of IBAC members is being taken on 25th May 2019 at 12:00 Noon in the Principal's Chamber.

The following members are present for this meeting:

- 1) Dr. M. B. Bagade
- 2) Shri. Vijay Kumarji Sharma
- 3) Shri. Ashok Kumarji Bhatia
- 4) Dr. M. N. Ghoshal
- 5) Dr. P. R. Dhongle
- 6) Dr. R. G. Chaudhary
- 7) Dr. V. R. Shende
- 8) Dr. Tushar Chaudhari
9. Vmay Chavan
- 10) S. N. Hirekhan
- 11) Dr. P. M. Bombal

The following points are discussed in the meeting:

25th May 2019

12:00 Noon

PAGE: 25
DATE: / /

- 1) A review of the work done by IQAC in session 2018-2019 was taken.
- 2) Discussion was done on the Vision & Mission statement of the college.
- 3) The problems regarding updation & management of college website was discussed.
- 4) The Peer Team Report & its recommendations were discussed.
- 5) The college will organize National Conference in Science faculty.
- 6) Steps should also be taken for organization of National Conferences in Commerce & Arts faculty.
- 7) Workshop on IPR should be taken.
- 8) IQAC will be sending proposal to NAAC for organization of National Conference on NAAC.
- 9) A workshop for Non-Teaching Staff members is to be organized.
- 10) Discussion was done on providing financial support to faculty members for attending Conferences/Workshops.
- 11) Discussion was done on starting Vermi-Compost Project.

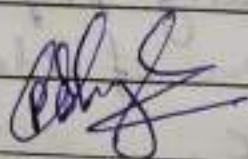
76

25th May 2019

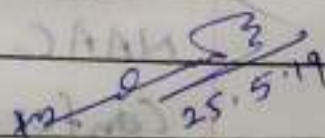
12:00 Noon

PAGE: / /
DATE: / /

- 12) Discussion was done on maintainence of Fish Pond Project.
- 13) Discussion was done on maintainence of Pathology Laboratory.
- 14) Discussion was done on Rain water harvesting project.
- 15) Discussion was done on maintainence & development of Botanical Garden.
- 16) All the Criteria Heads should start preparing the Criteria of AQAR for session 2018-2019.
- 17) Discussion was done on the Library related issues.
- 18) A review of all activities should be taken in every quarter of the year.



Dr. P. R. Dhongle
IQAC Coordinator



25.5.19

Dr. M. B. Bagade
Principal



Shikshan Prasarak Mandal, Kamptee's

SETH KESARIMAL PORWAL COLLEGE OF ARTS AND SCIENCE AND COMMERCE, KAMPTEE

Principal

Dr. M. B. Bagade

M. Sc., Ph. D.

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
NAAC Accredited with 'A' Grade

Ref. SKP/DC _____

Date 18/07/2019

Action Taken Report of IQAC Meeting on 25/05/2019

The following actions have been taken by the college on the basis of the discussions in the IQAC meeting taken on 25th May 2019:

1. College is going to organize National Conferences in science and commerce faculty in the session 2019 – 2020.
2. The maintenance and repair work of the botanical garden has been done.
3. The maintenance and repair work of fish pond has been done.
4. The preparation of AQAR of session 2018 – 2019 is in progress.
5. The issues related to Library have been sorted out.
6. Steps are being taken to fulfill the recommendations given in the Peer Team Report.



M. B. Bagade
Principal

Seth Kesarimal Porwal College of
Arts & Science & Commerce, Kamptee