



Shikshan Prasarak Mandal, Kamptee's

**Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee – 441 001**

Affiliated to RTM Nagpur University, Nagpur, Maharashtra

NAAC Accredited with 'A' Grade

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## **Internal Quality Assurance Cell (IQAC)**

**Dr. M. B. Bagade**  
Principal

**Dr. P. R. Dhongle**  
Co-ordinator

Date :

**2019 – 2020**

## **IQAC Meetings and Action Taken Reports**

There were two IQAC meetings taken in the session 2019 – 2020 on the following dates:

- ❖ 18<sup>th</sup> July 2019
- ❖ 28<sup>th</sup> April 2020

The minutes of the above IQAC meetings and action taken reports are as below:

①

18<sup>th</sup> July 2019

1.30 PM

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## Minutes of the Meeting

A meeting of IQAC members is being taken on 18<sup>th</sup> July 2019 at 1:30 PM in the Principal's chamber.

The following members are present for this meeting:

- 1) Dr. M. B. Bagade
- 2) Dr. P. R. Dhongle
- 3) Dr. A. H. Ansari
- 4) Dr. Renu A. Tiwari
- 5) Vmaji Chauhan
- 6) Dr. Vinod Shende
- 7) Dr. Siddharth H. Meshram
- 8) Dr. R. G. Chaudhary
- 9) S. N. Hirekhan
- 10) Dr. P. M. Bambaal

The following points are discussed in the meeting:

- 1) The format of AQAR is distributed

(2)

18<sup>th</sup> July 2019

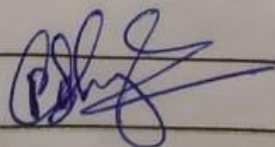
1.30 PM

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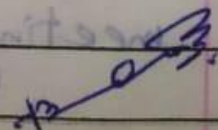
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to the Incharges of the seven criterias.  
All the criteria incharges are told to  
prepare their respective criterias for  
AQAR of session 2018-2019.

- 2) The feedback analysis should be done.
- 3) The College website should be properly maintained.
- 4) The PG departments should work for organizing an IPR workshop for students.
- 5) Some activities should be arranged for students for preparing them for competitive exams.
- 6) Every department should maintain the student upgradation record.
- 7) Financial support should be given to faculty members for presenting paper in conferences/seminars.
- 8) The cultural activities of the students should be enhanced.
- 9) The Physical Education department should organize more competitions at the institutional level.



Dr. P. R. Dhongle  
IQAC Coordinator



Dr. M. B. Bagade  
Principal



Shikshan Prasarak Mandal, Kamptee's

## SETH KESARIMAL PORWAL COLLEGE OF ARTS AND SCIENCE AND COMMERCE, KAMPTEE

Principal

**Dr. M. B. Bagade**

M. Sc., Ph. D.

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur  
NAAC Accredited with 'A' Grade

Ref. SKP/DC \_\_\_\_\_

Date 20/01/2020

### Action Taken Report of IQAC Meeting on 18/07/2019

The following actions have been taken by the college on the basis of the discussions in the IQAC meeting taken on 18<sup>th</sup> July 2019:

1. The preparation of AQAR for the session 2018 – 2019 has started.
2. The feedback analysis of the session 2018 – 2019 has been completed.
3. The student up gradation record is being updated in the departments.
4. College website maintenance work has been done.
5. Research incentives for staff members have been declared from the session 2018 – 2019 onwards.
6. Steps are being taken to enhance the participation of students in cultural and sports activities.



Principal  
Seth Kesarimal Porwal College of  
Arts & Science & Commerce, Kamptee

(29)

28<sup>th</sup> April 2020

11:00 AM

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DATE: / /

## Virtual IQAC Meeting

### Minutes of -the Meeting

A virtual IQAC meeting ~~at~~ on Zoom platform was taken on 28<sup>th</sup> April 2020 at 11:00 am.

The following members were present for this meeting:

- 1) Dr. M. B. Bagade
- 2) Dr. P. R. Dhengle
- 3) Dr. V. N. Chavan
- 4) Dr. R. A. Tiwari
- 5) Dr. A. H. Ansari
- 6) Dr. S. H. Meshram
- 7) Dr. R. G. Chandhary
- 8) Dr. T. V. Chaudhari
- 9) Dr. S. R. Dahat
- 10) Dr. V. R. Shende
- 11) Smt. S. N. Hirekhan

30

28<sup>th</sup> April 2020

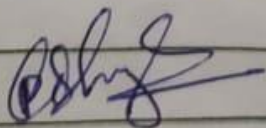
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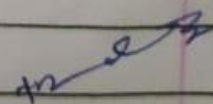
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The following points were discussed in the meeting :

- 1) The members were motivated to keep updating themselves regarding NAAC & its accreditation process.
- 2) The members were advised to learn and understand the procedures for online teaching and also motivate other staff members regarding this.
- 3) It was decided that IQAC will organize some Webinar in the next month on Online Teaching tools.
- 4) The members were informed to motivate staff members for organizing COVID awareness quizzes & activities.
- 5) All the staff members should try to remain in touch of students so as to provide them proper guidance & motivation.
- 6) The preparation of AQAR will resume as soon as the lockdown is over and college gets started again.



Dr. P. R. Dhangle  
IQAC Coordinator



Dr. M. B. Bagade  
Principal



Shikshan Prasarak Mandal, Kamptee's

## SETH KESARIMAL PORWAL COLLEGE OF ARTS AND SCIENCE AND COMMERCE, KAMPTEE

Principal

**Dr. M. B. Bagade**  
M. Sc., Ph. D.

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur  
NAAC Accredited with 'A' Grade

Ref. SKP/DC \_\_\_\_\_


Date 11/07/2020

### Action Taken Report of IQAC Meeting on 28/04/2020

The following actions have been taken by the college on the basis of the discussions in the IQAC meeting taken on 28<sup>th</sup> April 2020:

1. All the staff members have been informed to keep themselves updated regarding various tools for taking online classes.
2. All the staff members are updating themselves by participating in various online webinars, workshops, conferences and faculty development programs.
3. IQAC organized a two days National Webinar on ICT tools for college teachers on 28<sup>th</sup> and 29<sup>th</sup> May 2020.
4. Department of Chemistry and Microbiology organized an International Webinar on Researching and Writing a Masters Dissertation on 25<sup>th</sup> May 2020.
5. All the staff members were in constant touch of the students through calls and messages and the necessary guidance and motivation were provided to them.
6. Various awareness and academic quizzes were organized for students by different departments.



  
Principal  
Seth Kesarimal Porwal College of  
Arts & Science & Commerce, Kamptee